

पंजाबएण्डसिंधबैंक
(भारतसरकारकाउपक्रम)
आंचलिककार्यालय
770A, देवाटावर
एप्रथमतल, अन्नासलाई, चेन्नई -
600002
दूरभाष :044-28493885, 044-28492888
ई-मेल: zo.chennai@psb.co.in

ਪੰਜਾਬ ਐਂਡ ਸਿੰਧ ਬੈਂਕ



PUNJAB & SIND BANK
(A Government of India Undertaking)
ZONAL OFFICE
770A, Dewa Tower-I, 1st Floor,
Anna Salai, Chennai –600002
Phone: 044-28493885, 044-28492888
E-mail: zo.chennai@psb.co.in

Date: 12.04.2024

NOTICE INVITING TENDER

PREMISES REQUIRED FOR HOLIDAY HOME AT OOTY

Bank desires to acquire a minimum of two (02) Hotel rooms on lease basis for a minimum period of five (05) years for opening of new Holiday Home at Ooty in Nilgiris District. The Terms and conditions and desired services, amenities and specifications for the Rooms areas per **Annexure-1**.

The offers are invited under two bid system (Technical and Financial bids) from eligible, reputed and bonafide Hotel owners (Except Brokers) having capacity to provide two fully furnished rooms for setting up Holiday Home at Ooty for the Bank for a period of 05 years. The prescribed format of Technical bid (**Annexure-2**) and Financial Bid (**Annexure-3**) may be obtained from Punjab & Sind Bank, Zonal Office, 770-A, Anna Salai, Dewa Tower-I, 1st Floor, Chennai-600002 between 10.00am to 5.00pm from Monday to Friday and on 1st, 3rd and 5th Saturdays) from 15.04.2024 up to 10.05.2024 5.00pm or may be download from Bank's website www.punjabandsindbank.co.in.

The duly filled in offer complete in all respects must be placed in a separate sealed envelope marked as "Technical Bid" and "Financial Bid" and superscribing "Offer for New Holiday Home at Ooty" on top and name, address & contact number of offerer at the bottom left corner should be sent to the address given below:

**The Zonal Manager,
Punjab & Sind Bank,
Zonal Office,
770-A, Anna Salai,
Dewa Tower-I, 1st Floor,
Chennai – 600002.**

The last date of submission of completed application form in separate sealed envelopes in two parts (Technical and Financial bid) is 10.05.2024 up to 5.00pm. The offer in sealed envelopes shall be dropped in the box kept for the purpose at the premises of Zonal Office, Chennai on or before 10.05.2024 up to 5.00pm.

The Technical bid or offers shall be opened on next working day i.e., on 13.05.2024 at 3.00pm and date of opening of financial bid will be intimated to short listed bidders subsequently. In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.

The bank reserves the right to cancel any or all tenders and stop the process at any point of time without assigning any reason or notice whatsoever.

-Sd/-
Zonal Manager



Tender document for Holiday Home at Ooty in Nilgiris District

Annexure-1

ADDITIONAL INFORMATION & TERMS & CONDITIONS FOR HOLIDAY HOME AT OOTY

- Punjab & Sind Bank is an incorporated Bank under the Banking Companies (Acquisition and Transfer of Undertaking Act, 1980) having its Head Office at 21, Rajendra Place, New Delhi and Zonal Office at 770-A, Anna Salai, Dewa Tower-I, 1st Floor, Chennai-600002.
- The Zonal Manager, Punjab and Sind Bank, Zonal Office Chennai invites tenders under two bid system from eligible, reputed & bonafide hotel owners (Except Brokers) capable of providing two fully furnished rooms for setting up Holiday Home at Ooty for a period of 05 years.
- Interested bidders and eligible as stated above may submit duly signed tender documents to our Zonal office before the date and time as mentioned in this document. The Technical and Financial Bids shall be opened as mentioned in the Notice Inviting Tender.
- Bids shall be valid for 120 days after the date of opening.
- The contract shall be valid for a period of five (05) years from the date of contract.
- Bidders have to quote the room tariff in Indian currency including all present & future taxes including GST.
- The Bank does not bind itself to accept the lowest or any tender and reserves to itself the right to accept or reject any or all tenders, either in whole or in part, without assigning any reason for doing so.
- A person signing the tender form or any documents forming part of the contract on behalf of another shall be deemed to warranty that he/she has the authority to bind such other and if, on enquiry, it emerges that the person so signing has no authority to do so, the Bank may, without prejudice to the other civil and criminal remedies, cancel the contract and hold the signatory liable for all costs and damages.

DESIRED SERVICES, AMINITIES & SPECIFICATION OF ROOMS

The following list is indicative and not exhaustive. All normal amenities required for decent service shall be provided by Hotel.

- Minimum Two (02) family size rooms with triple sharing basis.
- Three (03) adult persons should be accommodated in one room.
- King Size Bed including linen.
- Additional mattress/bedding on request at no additional cost.
- Two king size Blankets/Quilts and two single size Blanket/Quilt for additional person on request at no additional cost.
- Proper lighting with minimum one tube light in room, essential bedlight/s and with 01 LED in the bathroom.
- Geyser for hot running water facility in bathroom.
- LCD/LED TV with set-top box/ cable with standard plans of channels.
- Fan/ Air Conditioners.
- Dustbin(s).
- Curtain(s).
- 24HRS Power Back up facility/Generator.
- Free Intercom/Wi-Fi facility.



Tender document for Holiday Home at Ooty in Nilgiris District

Offer letter for Holiday Home at Ooty

Annexure-2

Technical Bid

(To be submitted in separate sealed cover super scribed as Technical bid)
(Strike out whichever is not applicable)

The Zonal Manager
Punjab & Sind Bank
Zonal Office,
Chennai

Ref- Your advertisement dated _____ in Indian Express/ Dinamani / on Bank's website for Holiday Home at Ooty in Nilgiris District.

Dear Sir,

In response to your advertisement dated 13.04.2024 in Indian Express/ Dinamani / on Bank's website for Holiday Home at Ooty in Nilgiris District, I / we, offer to give you on lease the Hotel Rooms described below:

01	Name of the Hotel/property: _____
02	Ownership Status of the hotel/property: Proprietorship/Trust/Partnership/Company/Others_____
03	Name of owner/landlord/property lessor: 1. _____, 2. _____ 3. _____, 4. _____
04	Address details of the hotel/property: Address: _____ _____ _____ Telephone No.: _____, Mobile No.: _____, Email: _____

05	Registration details: PAN/GIR No : _____ GST Registration : _____ Registration No. of the Hotel/Property: _____ <i>(Hotel must be registered with Tourism Department of Government of Tamil Nadu)</i>
06	Total number of rooms available (with accommodation of three persons at each room):
07	The contract shall be valid for a period of Five (05) years from date of contract.
08	Documents to be submitted: a. Proof of registration/ certificate of the hotel/firm b. Proof of GST registration c. Income Tax/ PAN

09 AVAILABILITY OF AMENITIES (PLEASE SPECIFY YES OR NO)			
Sr.No	Particulars	Yes or No	Details
(i)	Arial view / scenic view		
(ii)	Parking facility		
(iii)	Restaurant facility		
(iv)	Complimentary Breakfast & Tea / Coffee		
(v)	Discount offered on prevailing menu rates of hotel for food and beverages to the allottees (in percentage)		
(vi)	Room Service		
(vii)	Waiver of service charges including serving food and beverages in the room		
(viii)	Laundry services		
(ix)	Lift facility		
(x)	Other facilities available if any (details may be given)		



10 LIST FOR FURNITURE & FIXTURES IN EACH ROOM:		
Sr.No	Particular	Yes/No
(i)	King Size Double Bed (including linen)	
(ii)	Additional mattress / bedding on request at no additional cost	
(iii)	Intercomfacility	
(iv)	Dressing table with mirror and one stool	
(v)	Proper lighting in the rooms – light fittings with minimum 01tubelight in the room and essential bed light/s with at least 01CFL in the bathroom	
(vi)	Minimum of two single chairs and one sofa with a Centre table	
(vii)	Wardrobe including hangers	
(viii)	Drinking water arrangement with glasses	
(ix)	Geyser or hot water facility in bathroom	
(x)	Fan	
(xi)	Air Conditioner	
(xii)	Room Heater	
(xiii)	Dustbin(s)	
(xiv)	Curtains	
(xv)	Colour TV (preferably flat screen LCD/LED)with set top box or cable with standard plan of channels	
(xvi)	Luggage stand	
(xvii)	Toiletries	
(xviii)	Two King size Blankets/Quilts for each Bed Room with additional Blankets/Quilts at no additional cost	
(xix)	Each Bedroom shall be provided with electric tea kettle	

11. Any other terms and conditions owner/ landlord to state:

All repairs including annual/periodical painting will be got done by me/us at my/our cost.



In case, the repairs and or painting is/are not done by me/us as agreed now, the Bank will be at liberty to carry out such repairs white/colour washing etc. at our cost and deduct all such expenses from the rent payable to me/us.

I/we undertake to execute a lease deed, in the Bank's favour on Bank's standard format at an early date.

I/We declare that I am/we are the absolute owner of the plot/building offered to you and having valid marketable title over the above. Documents certifying title of offerer on the premises like copies of title deed, up to date tax receipts, sanction plan, completion/occupancy certificate, site plan of the premises etc. are enclosed/will be provided as & when demanded.

If my/our offer is accepted, I/we will give possession of above premises to the Bank within 20 days from date of receipt of acceptance letter from the Bank.

I/We further confirm that the offer is irrevocable and shall be open for 120 days from date hereof, for acceptance by the Bank.

I/ We hereby confirm that, all the above information furnished by me/ us are true in best of my/ our knowledge. Copies of site plan, sanctioned drawings, documents certifying our title on the premises etc. are enclosed.

I/We am/are aware that the Bank is not bound to accept my/our offers and may cancel it without assigning any reasons/notice whatsoever.

Place :

Date :

Signature (Owner/s)

Name of Owner(s):

Address:-

Mobile/telephone Nos. :

E-mail ID:-



Offer letter for Holiday Home at Ooty
Financial Bid

Annexure-3

(To be put in separate sealed cover super scribed as financial bid)(Strike out whichever is not applicable)

The Zonal Manager
Punjab & Sind Bank
Zonal Office,
Chennai

Ref- Your advertisement dated _____ in Indian Express/ Dinamani / on Bank's website for Holiday Home at Ooty in Nilgiris District.

Dear Sir,

In response to your advertisement dated _____ in Indian Express/ Dinamani / on Bank's website for Holiday Home at Ooty in Nilgiris District, I / we, offer to give you on lease the Hotel Rooms described below:

Sr.No.	Particulars	Details
1	Name of the Hotel/ Property	
2	Name of owner/landlord/property lessor	
3	Registration details:	PAN/GIR No : GST Registration : Registration no. of the Hotel/Property: _____ <i>(Hotel must be registered with Tourism Department of Government of Tamil Nadu)</i>
4	Monthly rent of ONE Room on triple sharing basis (with all facilities mentioned in Technical Bid) <u>(Rates shall be inclusive of GST & all other Taxes)</u>	Rs. (IN WORD) RUPEES
5	TOTAL LEASE AMOUNT FOR PERIOD OF 05 YEARS for TWO Rooms <u>(Rates shall be inclusive of GST & all other Taxes)</u>	

Place :
Date :



Signature (Owner/s)
Name of Owner(s):-
Address:-
Mobile/telephone No.