



Request for Proposal For

**E-TENDER FOR INTERIOR & FURNISHING WORK
FOR PUNJAB & SIND BANK BO AT PATAUDI**

E-Tender Reference	PSB/ZONGURGAON/GA/TENDER/PATAUDI/ 2025-26
Bid Submission Start Date	05.08.2025 at 10:00 AM
Bid Submission End Date	26.08.2025 by 1.00PM
Technical bid opening date	26.08.2025 by 3.00PM
Financial Bid Opening date	Will be informed subsequently to Technically Qualified bidders.

**Zonal Office Gurgaon
Punjab & Sind Bank, Institutional Plot
No. - 151, Sector- 44, Gurgaon- 122003**

ARCHITECTS

**M/S. 3D CONSTRUCTION & INTERIORS
E-17, IInd FLOOR, S.G.M NAGAR,
K.C BADKAL ROAD, FARIDABAD-121001
CONTACT- 9910470304, 0129-3545446
Email: 3dconstruction.interiors@gmail.com**

Confidentiality and Ownership

The information provided by bidders in response to this RFP document will become the property of the Bank and will not be returned. The Bank reserves the right to amend, rescind, or reissue this RFP document. All amendments will be communicated to the bidders and will be binding. The Bank also reserves the right to accept or reject any or all responses to this RFP document without assigning any reasons whatsoever and without any cost or compensation. Restrictions This document is prepared by Punjab and Sind Bank for the purpose of supplying, installing, and migrating Active Directory and AD Manager. It should not be reused, copied, or used, either partially or fully, in any form.

Disclaimer

While the document has been prepared in good faith, no representation or warranty, express or implied, is or will be made, and no responsibility or liability will be accepted by Punjab and Sind Bank or any of its employees, in relation to the accuracy or completeness of this document and any liability thereof expressly disclaimed. The RFP is not an offer by Punjab and Sind Bank, but an invitation for bidder's responses. No contractual obligation on behalf of Punjab and Sind Bank, whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed by duly authorized officials of Punjab and Sind Bank and the selected Bidder.

INTERIOR & FURNISHING WORK FOR PUNJAB & SIND BANK BRANCH OFFICE AT PATAUDI

E-Tender reference	PSB/ZONGURGAON/GA/E-TENDER/PATAUDI/2025-26
Date of issue of RFP	05.08.2025
Financial Details and Exemptions	<p>1. Earnest Money Deposit (EMD): (Refundable) ₹29,400 Twenty-Nine thousand Four Hundred only.</p> <p>2. Performance Guarantee: 10% of the Bank's estimated cost, amounting to ₹ 1, 47, 000. To be taken from selected vendor.</p> <p>3. Retention Money: 10% of the final bill amount. This must be submitted in the form of a Demand Draft issued by a Public Sector Bank in India, favoring "Punjab & Sind Bank," payable at Gurgaon (Haryana).</p> <p>Exemptions for MSEs</p> <p>4. Exemptions: Micro and Small Enterprises (MSEs) registered under the Public Procurement Policy for Micro and Small Enterprises are exempt from submitting the Tender Fee and Bid Security Declaration only. This includes enterprises registered with:</p> <ul style="list-style-type: none"> ○ District Industries Centre (DIC) ○ Khadi and Village Industries Commission (KVIC) ○ Khadi and Industries Board (KVIB) ○ Coir Board ○ National Small Industries Commission (NSIC) ○ Directorate of Handicrafts and Handlooms ○ Udyog Aadhaar Memorandum ○ Any other body specified by the Ministry of MSME and Start-ups (recognized by DIPP) <p>Relevant certificates must be submitted by the bidder to avail of this exemption.</p> <p>Submission Details</p> <p>5. EMD Submission: The EMD should be submitted at Punjab & Sind Bank, Zonal Office, Institutional Plot No. 151, Sector 44, Gurgaon-122003.</p>
Last date & time of receipts of tender bids	Technically qualified bidders will be informed subsequently.
Opening of Commercial/ price bid	Only Eligible Tenderer shall be informed (Via E-mail/Telephone) separately.

Address of communication	Zonal Manager, Punjab & Sind Bank, Zonal office- Gurgaon, Institutional PlotNo-151,Sec-44,Gurgaon- 122003
Email address	zo.gurgaon@psb.co.in
Contact Telephone	Officer :- Rajni Gill 8585936306 Raj Kumar 7838770035
Bids to be submitted	https://psb.eproc.in (Bidder has to submit the bid electronically)

This tender will follow an e-tendering process conducted by the bank's authorized e-tendering service provider, M/s C1 India Pvt. Ltd., through the website: <https://psb.eproc.in>.

The following activities will be conducted online via the above website:

1. Procurement of RFP documents, including all annexure
2. Issuance of addendums to the RFP
3. Submission of technical bids and indicative commercial bids by bidders
4. Opening of technical bids and indicative commercial bids by the bank
5. Reverse auction
6. Announcement of results, if any

Instructions:

Here are the corrected instructions for bidders who wish to participate in the tender process:

1. **Registration**
 - o Bidders must register on the website <https://psb.eproc.in>.
 - o During the registration process, bidders need to create their own login ID and password
2. **Digital Signature Certificate (DSC):**
 - o To participate in this tender, bidders need to procure a Class-III Digital Signature Certificate (with both DSC components, i.e., signing and Encryption) from any licensed Certifying Agency.
 - o Bidders can view the list of licensed Certifying Agencies at www.cca.gov.in.
3. **Support and Queries:**
 - o For any clarifications or queries regarding online registration or participation, bidders may contact:
 - **Email:** psbsupport@c1india.com **Phone:** 0124-4302033/36/37
4. **Monitoring for Updates:**
 - o It is suggested that prospective bidders constantly monitor the <https://psb.eproc.in> website for any changes or updates.

Note: RFP Document Download:

- The Bank expects interested bidders to download the complete RFP document along with all annexures and appendices either through the Bank's website <http://punjabandsindbank.co.in> or <https://psb.eproc.in>.

- **Earnest Money Deposit (EMD):**

- An earnest money deposit of Rs. 29,400.00 (refundable) is required.

- **Performance Guarantee:**

- A performance guarantee amounting to 10% of the bank's estimated cost, which is Rs. 1,47,000.00, is required. To be taken from selected vendor.

- **Retention Money:**

- A retention money amounting to 10% of the final bill verification amount in the form of a Demand Draft by a Public Sector Bank in India, favoring "Punjab & Sind Bank," payable at Gurgaon (Haryana), must be submitted at:
 - PUNJAB & SIND BANK, ZONAL OFFICE GURGAON, INSTITUTIONAL PLOT NO.-151, SEC-44, GURGAON-122003.

- **E-Tender Notice:**

- Notice Inviting E-Tender for interior and furnishing work for Punjab & Sind Bank Pataudi Branch.
 - The Bank invites E-tenders in a Two-Bid System, i.e., Technical Bid & Commercial Bid, from interior furnishers/contractors for the interior & furnishing work at Punjab & Sind Bank Pataudi Branch.

- **Downloading the RFP Document:**

- The Bank expects interested bidders to download the complete RFP document along with all annexure and appendices either through the Bank's website <http://punjabandsindbank.co.in> or <https://psb.eproc.in>.

In case of any queries, the tenderer may contact the following:

Punjab & Sind Bank: Officer: 8585936306, 7838770035

Architect: M/S. 3D CONSTRUCTION & INTERIORS, E-17, IInd Floor, S.G.M Nagar, Faridabad-121001

- Contact: 09910470304, 0129-3545446

1. INTRODUCTION

Bank invites E-tenders in Two Bid Systems i.e. Technical Bid & Commercial Bid from Interior & Furnishing work for PSB Branch at PATAUDI

2. ELIGIBILITYCRITERIA

The invitation of bids is open to all service providers, provided they fulfill the following eligibility criteria.

CRITERIA	DOCUMENTS REQUIRED AND TO BE UPLOADED
<p>a) The bidder should have at least 5 years of satisfactory experience in providing similar works in commercial banks, private banks, or government PSU banks in Delhi/NCR. Similar work refers to interior furnishing/renovation works of the same nature/magnitude involving furnishing, electrification, air conditioning, and office automation (excluding specialized works). The contractor's registered office should be in Delhi/NCR..</p>	<p>Work Order and Satisfactory Completion Certificate Requirements:</p> <ol style="list-style-type: none"> Issuing Authority: The certificate must be issued on the letterhead of the service recipient, including the complete address and telephone number. Contract History: The certificate should confirm the execution of similar category contracts within the city under consideration during the last 5 years, ending the day before the invitation of this tender. Details to Include: <ul style="list-style-type: none"> Scope of Works: Clearly define the nature of the works carried out. Period of Contract: Specify the start and end dates of the contract. Staff Employed: Provide details on the staff involved in the execution of the contract. Value of Work: State the monetary value of the work completed.
<p>b) The bidder should have the following experience for having executed similar contracts during the last seven years ending 31.03.2025. At least one work of a similar nature should have been executed in Delhi/NCR:</p> <ol style="list-style-type: none"> At least one (1) work of a value of Rs. 11.76 Lacs (80% of the estimated cost), or Two (2) works of a value of Rs. 7.35 Lacs (50% of the estimated cost), or Three (3) works of a value of Rs. 5.88 Lacs (40% of the estimated cost). 	
<p>The bidder must have an average annual turnover of Rs. 12 lakhs (80% of the estimated cost) from providing services under similar contracts in Delhi/NCR during the last 5 years, ending the day before the invitation of this tender.</p>	<p>The bidder must provide the following documents, duly attested by a Chartered Accountant (CA):</p> <ol style="list-style-type: none"> Profit & Loss Account for the financial years 2022-2023, 2023-2024, and 2024-2025. Balance Sheet for the financial years 2022-2023, 2023-2024, and 2024-2025. <p>These documents should be either audited or self-attested.</p>

<p>d) Eligibility and Integrity Requirement:</p> <p>The bidder should not have been declared ineligible to participate by any public organization due to corrupt, fraudulent, or any other unethical business practices. Additionally, the bidder should not be blacklisted by any public organization.</p>	<p>The bidder must submit a self-declaration certificate stating that they have not been declared ineligible to participate by any public organization due to corrupt, fraudulent, or any other unethical business practices. The certificate should also confirm that the bidder is not currently blacklisted by any public organization</p>
<p>The bidder must be registered with the following statutory authorities:</p> <ol style="list-style-type: none"> 1. Income Tax Department 2. Goods and Services Tax Identification Number (GSTIN) 3. Registration Certificate under the Contract Labour (Regulation and Abolition) Act, 1970, and Central Rules, 1971 	<p>Photocopies of valid registrations/license and latest Challans should be furnished with the Tender.</p>

<p>f) The bidder should have sufficient resources, including manpower and equipment, to execute the subject work.</p>	<ul style="list-style-type: none"> • Sub-Contractors/Employees: <ul style="list-style-type: none"> • Provide a full list of sub-contractors and employees, including the following details: <ul style="list-style-type: none"> ○ Name ○ Age ○ Employee Code ○ Designation ○ Experience in the field • Equipment: <ul style="list-style-type: none"> • Submit a list of the equipment proposed to be deployed, as per Annexure F. • Execution Plan: <ul style="list-style-type: none"> • Include a BAR/PERT chart indicating the execution of the work within the specified deadline of 30 days.
<p>g) Integrity Pact Requirement:</p> <p>To ensure transparency, equity, and competitiveness in compliance with CVC guidelines, this tender will be covered under the Integrity Pact (IP) policy of the Bank. The Integrity Pact requires an agreement between the prospective bidders/vendors and the Bank, committing both parties' officials not to engage in any corrupt practices or influence any aspect of the contract.</p>	<p>Integrity Pact (IP) Agreement:</p> <p>The IP agreement, enclosed at Annexure [insert Annexure number], must be sealed and signed by the bidder. Any vendor or bidder who does not sign the document or refuses to sign will be disqualified from the bidding process.</p>

SCOPE OF WORK

The Contractor shall carry out and complete the furnishing works, which include wooden partitions, paneling, false ceilings, miscellaneous electrical works, and modifications/additions to existing provisions. This includes all provisions and furniture, furnishings, etc., completed in every respect in accordance with the Contract and to the satisfaction of the Architects and the Bank.

The Architects may, at their sole discretion and from time to time, issue further drawings, written instructions, details, directions, and explanations, collectively referred to as "Architect's Instructions," regarding:

a) Variations or modifications to the design, quality, or quantity of works, including additions, omissions, or substitutions of any work.

- b) Any discrepancies in the drawings or between the Schedule of Quantities and/or drawings and/or Specifications.
- c) The removal and/or re-execution of any work executed by the Contractor.
- d) The removal from the site of any material brought by the Contractor and substitution with other materials.
- e) The dismissal from the works of any person(s) employed thereon.
- f) The opening up for inspection of any work that has been covered up.
- g) The amending and making good of any defects as per the clause "Removal of Improper Work and Material."

The Contractor shall immediately comply with and fully execute any work as per the Architect's Instructions. Verbal instructions, directions, and explanations given by the Architects to the Contractor or their representative, if involving a variation, must be confirmed in writing by the Contractor within 3 days. If not dissented from in writing within a further 3 days by the Architects, such instructions will be deemed to be within the scope of the Contract.

If compliance with the Architect's Instructions involves additional work, expense, or loss beyond what was contemplated by the Contract, and unless such instructions were issued due to a breach of the Contract by the Contractor, the Bank shall pay the Contractor, based on the Architect's Certificate, for the extra work (to be valued as specified), and/or expense and/or loss incurred.

TENDER AND BID SUBMISSION

- a) **Eligibility:** Bids are invited from civil furnishers/contractors located in Delhi/NCR who are eligible to do business in India under the relevant Indian laws in force at the time of bidding.
- b) **Registration:** Bidders who wish to participate must register on the website <https://psb.eproc.in>. Bidders will be required to create a login ID and password during the registration process.
- c) **Site Inspection:** Bidders will be permitted to inspect the site with a prior appointment, up to one day before the last date for submission of the tender.
- d) **Request for Extension:** The Bank will not entertain any requests for an extension of the bid submission deadline due to late receipt or downloading of the tender by any prospective service provider.
- e) **Amendments and Extensions:** The Bank reserves the right to amend the tender prior to the last date for bid submission. At its discretion, the Bank may extend the last date for bid submission on any justified grounds.

f) **Bid Preparation Costs:** The Bidder shall bear all costs associated with the preparation and submission of the bid. Punjab & Sind Bank will not be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

g) **Submission of Bids:** The Earnest Money, Technical Bids, and Commercial Bids must be duly signed and clearly superscribed as follows:

- **Earnest Money:** [Specify the designation for Earnest Money]
- **Technical Bid:** [Specify the designation for Technical Bid]
- **Commercial Bid:** [Specify the designation for Commercial Bid]

**“TECHNICAL BID/COMMERCIAL BID/ EARNEST MONEY FOR
INTERIOR & FURNISHING WORK FOR PUNJAB & SIND BANK
BRANCH OFFICE LOCATED AT PATAUDI.**

**PUNJAB & SIND BANK, ZONAL OFFICE GURGAON
INSTITUTIONAL PLOT NO.151, SECTOR-44, GURGAON- 122003**

Holiday Clause: In the event that the specified date for bid submission is declared a holiday for the Bank, the bids will be received up to the appointed time on the next working day.

AUTHORITY TO SUBMIT BIDS

a) **Authorized Personnel:** Only authorized personnel of the firm or organization shall sign the bid.

b) **Bid Commitment Letter:** The proposal must be accompanied by an undertaking letter, duly signed by the designated personnel, committing to the bid. The letter should include the complete name and designation of the personnel.

c) **Authorization for Business Partners:** If principal service providers authorize their business partners to bid on their behalf, a separate authorization letter (as per the format provided) must be submitted, along with a commitment to fulfill the terms of the tender.

d) **Resolution/Authority Documents:** A certified photocopy of the Resolution, Authority, or Power of Attorney, granting the authority to the person submitting the bid documents on behalf of the company, must be enclosed.

ID CONTENTS

6.1 TECHNICAL OFFER TO BE UPLOADED:

a) **Completion and Information:** The Technical Offer (T.O.) should be completed in all respects and include all the information required by the documents.

b) **Exclusion of Price Information:** The Technical Offer must not contain any price information. It is mandatory to submit the technical details in the prescribed format, duly filled out, along with the offer.

c) **Submission Compliance:** In the event of non-submission or partial submission of technical details, the Bank, at its discretion, may choose not to evaluate the offer.

d) **Organization and Structure:** The Technical Offer must be submitted in an organized and structured manner.

COMMERCIAL OFFER TO BE UPLOADED

a) **Currency:** The price quoted should be only in Indian Rupees.

b) **Inclusion of Costs:** The rates quoted in the Bid must be inclusive of all labor charges, delivery costs, material costs at the site, tools and equipment, insurance premiums covering any risk to labor and equipment, and all applicable taxes.

c) **Corrections and Overwriting:** Bids with corrections and/or overwriting that are not authenticated will be liable for rejection.

d) **Rate Enhancement:** No claims for rate enhancement or price revision will be considered during the pendency of the contract.

EARNEST MONEY (Tender Fee and EMD):

a) **Earnest Money Deposit:** An Earnest Money Deposit (EMD) of Rs. 29,400.00 (refundable) must be submitted in the form of a Demand Draft from a Public Sector Bank in India, favoring “Punjab & Sind Bank,” payable at Gurgaon (Haryana). Additionally, a Performance Guarantee amounting to 10% of the Bank's estimated cost (Rs. 1,47,000.00) and Retention Money amounting to 10% of the final bill verification amount should be included.

The EMD, Performance Guarantee, and Retention Money must be submitted to:

Punjab & Sind Bank,
Zonal Office Gurgaon,
Institutional Plot No. 151,
Sector-44,
Gurgaon-122003

b) **No Interest:** No interest will be payable on the Earnest Money Deposit.

c) **Forfeiture:** The Earnest Money Deposit will be forfeited if the bidder withdraws their bid during the period of bid validity.

d) **Submission with Technical Offer:** The Earnest Money must be submitted along with the Technical Offer.

e) **Non-Submission:** In the event of non-submission of the Earnest Money Deposit, the proposal will be rejected.

f) **Release of EMD to Unsuccessful Bidders:** The EMD of unsuccessful bidders will be released after the signing of the contract agreement by the L1 (lowest) bidder.

g) **Release of EMD to Successful Bidders:** The EMD of successful bidders will be released after the submission of the Performance Bank Guarantee.

h) **Bank Requirement:** The EMD must be issued by any scheduled commercial bank in India other than Punjab & Sind Bank.

3. BID FEATURES

LANGUAGE AND CURRENCY

a) **Language:** All bids and supporting documentation must be submitted in English only.

b) **Currency:** All costs and charges related to the bid must be expressed in Indian Rupees (INR) only.

c) **Bid Validity:** Bids shall be valid for a period of 3 months from the date of submission. Bids valid for a shorter period will be rejected by the Bank as non-responsive.

BID ESSENTIALS – CONTENTS OF DOCUMENTS TO BE SUBMITTED ELECTRONICALLY

The bidder shall submit the following:

a) **Adherence to Format:** The Bank will not evaluate the bid in case of non-adherence to the specified format or partial submission of the bid.

b) **Page Numbering and Authentication:** Each page of the bid must be serially numbered, signed, and duly stamped by the bidder or an authorized person on behalf of the service provider.

c) **Interlineations and Corrections:** Any interlineations, erasures, or overwriting's in the bid shall be valid only if they are initialed by the person(s) signing the bid.

INSTRUCTIONS TO BIDDERS

INVITATION OF BIDS

This Request for Proposal (RFP) is issued to invite proposals from eligible bidders interested in undertaking the project for the Supply, Installation, and Migration of Active Directory and AD Manager. Sealed offers/bids (Bid), prepared in accordance with this RFP, should be submitted as per the details outlined in the Key Information Sheet.

The criteria and the process for evaluating responses to this RFP and the subsequent selection of the successful bidder will be entirely at the Bank's discretion.

1. Due Diligence:

The Bidder is expected to examine all instructions, forms, terms, and specifications in this RFP and study the RFP document carefully. The Bid shall be deemed to have been submitted after a thorough study and understanding of this RFP and its implications. The Bid should be precise, complete, and in the prescribed format as required by this RFP. Failure to provide all information required by this RFP or submission of a Bid not responsive to this RFP in every respect will be at the Bidder's own risk and may result in the rejection of the Bid, for which Punjab & Sind Bank shall not be held responsible.

Photocopies of relevant documents and certificates, duly stamped and signed by an authorized person, must be submitted as proof in support of the claims made. The Bank reserves the right to verify and evaluate the claims made by the Bidder independently. The decision of the Bank in this regard shall be final, conclusive, and binding upon the Bidder.

TECHNICAL BID TO BE UPLOADED:

- a) **Service Provider's Profile:** Submit Annexure A & B.
- b) **Document Authentication:** All pages of the bid document must be signed and stamped.
- c) **Earnest Money Deposit (EMD):** Rs. 29,400.00.
- d) **Satisfactory Performance Certificates:** Submit copies of a minimum of 3 satisfactory performance certificates, with at least one certificate for each year and one from a currently running project.
- e) **Audited Financial Statements:** Provide audited/self-attested Profit and Loss Account and Balance Sheet for the financial years ending 2022-2023, 2023-2024, and 2024-2025.
- f) **Letter of Authorization to Bid:** Submit the authorization letter.
- g) **Power of Attorney (if applicable):** Provide a copy of the Power of Attorney.
- h) **Details of Work Executed:** Submit Annexure C.
- i) **Past Performance:** Submit Annexure D.
- j) **Organizational Setup:** Provide details of key skilled, semi-skilled, and unskilled workers employed (Annexure E).
- k) **Details of Litigation/Arbitration:** Submit Annexure F.

l) **List of Equipment and Machineries:** Provide details in Annexure G.

m) **Latest Income Tax Return (ITR):** Submit a copy of the latest ITR.

n) **Certificate of Incorporation:** Provide a copy.

o) **Memorandum of Association:** Submit a copy.

p) **GST Registration:** Provide the latest GST copies.

q) **PAN Card:** Submit a copy.

r) **PF Registration:** Provide a copy.

s) **ESI Registration:** Submit a copy.

SELF-DECLARATION AND OTHER INFORMATION

a) **Self-Declaration Certificate:** The bidder must provide a self-declaration certificate stating that they have not been declared ineligible by any Public/Private Organization for corrupt, fraudulent, or any other unethical business practices and are not blacklisted by any Public/Private Organization.

b) **Other Information:** Any other relevant information necessary for the bid must be provided.

10. BID EVALUATION

a) **Timely Submission:** Only tenders received within the due date and time will be considered for evaluation.

b) **Technical Bid Scrutiny:** The Technical Bids will be opened and scrutinized to determine if they are complete in all respects as per the requirements of the tender, if the documents have been properly signed, and if the items offered meet the tender requirements.

c) **Evaluation of Completeness:** The Bank will examine the bids to ensure completeness, check for any computational errors, verify the required information provided as outlined in the bid document, ensure documents are properly signed, and confirm that the bids are generally in order.

d) **Compliance Check:** Technical bids of service providers meeting the minimum pre-qualification criteria will be evaluated for compliance with other terms and conditions.

e) **Shortlisting:** Based on the evaluation results, the Bank will shortlist the bidders considered suitable. The decision of the Bank regarding the shortlisting of bidders shall be final and binding.

f) **Opening of Commercial Bids:** The commercial bids of only those bidders who qualify technically will be opened subsequently, on a date that will be conveyed to them.

g) **Rectification of Arithmetical Errors:** Arithmetical errors will be rectified as follows: If there is a discrepancy between the unit price and the total price obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price will be corrected. If the bidder does not accept the correction, their bid will be rejected.

h) **Discrepancy Between Words and Figures:** In the event of a discrepancy between words and figures, the amount written in words will prevail.

i) **Determination of L1 Bidder:** The L1 bidder will be determined based on the evaluation method detailed in the next clause.

j) **Incomplete or Ambiguous Offers:** Any incomplete or ambiguous terms, conditions, or quotes will result in disqualification of the offer.

10. CLARIFICATIONS OF BIDS

To assist in the examination, evaluation, and comparison of bids, the Bank may, at its discretion, request clarifications from the bidder. Responses to such requests must be provided in writing. However, no changes in the price or substance of the bid will be sought, offered, or permitted.

11. NOTIFICATION OF AWARD: The acceptance of a tender, subject to contract, commercial considerations, and compliance with all terms and conditions, will be communicated in writing by placing an order at the address supplied by the bidder in their tender response. Any change of address by the Service Provider should be promptly notified to:

12. The Deputy General Manager (G.A)

Punjab & Sind Bank HO Premises Department, East Kidwai Nagar
Block 3, South Extension, New Delhi.

13. The Service Provider should ensure that written confirmation of such notification is obtained.

14. SIGNING OF CONTRACT: The successful bidder shall be required to enter into a contract with Punjab & Sind Bank within 15 days of the award of the tender/Letter of Intent or within such extended period as may be specified by the Zonal Manager, Punjab & Sind Bank, Zonal Office Gurgaon, Institutional Plot No. 151, Sector-44, Gurgaon-122003.

TERMS AND CONDITIONS OF TENDER

Directions Regarding Procedures

In construing these conditions, specifications, and Contract Agreement, the following words shall have the meaning herein assigned to them, except where the subject or context otherwise requires:

In construing these conditions, specifications, and Contract Agreement, the following words shall have the meaning herein assigned to them, except where the subject or context otherwise requires:

a) **"Architect"** shall mean M/s. Bajaj & Associates, Sophia Market, Court Road, Saharanpur-247001 (and shall include his authorized representative). In the event of his death or termination of his services by the Bank in its sole and unqualified discretion, such other person(s) as shall be provided. However, no person subsequently appointed as Architect under this contract shall be entitled to disregard or overrule any previous decision or direction given or expressed by the Architect specified herein, unless otherwise approved by the Bank.

(b) **"Contract"** means the documents forming the tender and acceptance thereof and the formal agreement executed between the competent authority on behalf of the Zonal Manager, Zonal Office Gurgaon, Punjab & Sind Bank, Institutional Plot No. 151, Sector-44, Gurgaon-122003, and the Contractor. This includes the documents referred to therein, such as these conditions, specifications, designs, drawings, and instructions issued from time to time by the Engineer-in-Charge. All these documents, taken together, shall be deemed to form one contract and shall be complementary to one another.

(c) **"Works"** or **"Work"** shall, unless there is something either in the subject or context repugnant to such construction, be construed and taken to mean the works to be executed by or on behalf of the Contractor under this Contract, whether temporary or permanent, and whether original, altered, substituted, or additional.

(d) **"Site"** shall mean the land or other places on, into, or through which work is to be executed under the contract, or any adjacent land, path, or street through which work is to be executed under the contract, or any adjacent land, path, or street which may be allotted or used for the purpose of carrying out the contract.

(e) **"Schedule(s)"** referred to in these conditions shall mean the relevant schedule(s).

(f) **"Tendered Value"** means the value of the entire work as stipulated in the letter of award of work.

The work shall be carried out strictly in accordance with the drawings amplified by the specifications of materials and workmanship given hereunder. The drawings and specifications shall be taken together and shall complement each other. In case of any discrepancy, the following order of preference shall be followed:

1. Particular Specifications.
2. Drawings.
3. CPWD Specifications & DSR 2021.
4. National Building Code and Relevant IS Provisions.

In case there are no specifications for items shown on the drawings or where items are not exhaustively described, the general specifications of CPWD shall be followed, for which nothing extra shall be paid. However, the specifications should be approved by the Architect before commencement of work.

DRAWINGS AND INSTRUCTIONS

(a) After signing the Contract, the Contractor will be provided free of charge with three prints of all working drawings. The Contractor shall make any additional copies required at their own expense. One copy of the drawings furnished to the Contractor shall be kept at the site and shall, at all reasonable times, be available for inspection and use by the Architect, his representatives, and any other person authorized by him in writing.

(b) Any further drawings and instructions, including revisions, furnished by the Architect shall form part of this Contract.

(c) Only figured dimensions and detailed drawings shall be followed. The Contractor shall verify all dimensions in the field before starting any work and obtain instructions from the Architect in case of any discrepancies.

2. The Architect, with the approval of the Zonal Manager, Zonal Office Gurgaon, Punjab & Sind Bank, Institutional Plot No. 151, Sector-44, Gurgaon-122003, shall have the power and authority to supply the Contractor with further drawings and instructions as necessary for the proper and adequate execution and maintenance of the work. The Contractor shall carry out and be bound by these instructions.

SCHEDULE OF QUANTITIES

The Schedule of Quantities, unless otherwise stated, shall be deemed to have been prepared in accordance with the method of measurements specified in the particular specifications and shall be considered approximate. The Bank does not undertake to carry out the whole of the work as shown in the drawings and taken in the Schedule of Quantities and reserves the right to modify the same or any part thereof. The Contractor shall not be entitled to any compensation or damages for work omitted or canceled by the Bank.

Each tender item should be filled in with the rates and amounts in separate columns, and all sections should be totaled to show the aggregate value of the entire tender. Rates should be filled in both figures and words for each item, and in case of any discrepancy, the rates filled in words shall be considered correct for the evaluation of the tender amount. The initials of the tenderer shall duly attest all corrections in the tender Schedule. Corrections not attested may result in the rejection of the tender.

ROLE AND AUTHORITY OF THE ARCHITECT

(a) **Status:** The Architects shall have general supervision and direction of the work. They are authorized on behalf of the Bank to stop the work whenever necessary to ensure the proper execution of the work. The Architects shall act as the interpreter of the contract conditions and as the judge of its performance.

(b) **Decisions:** The Architect shall make decisions on all claims by the Contractor and on all other matters related to the execution and progress of the work or the interpretation of the contract documents within a reasonable time. The Architect's decisions, opinions, or directions with respect to the following matters

shall be referred to the Zonal Manager & PSB, and such decisions shall be final and binding on the Contractor:

i. Variations or modifications of the design. ii. The quality or quantity of works, or additions, alterations, omissions, or substitutions of any work. iii. Any discrepancies in the drawings or between the drawings and/or specifications. iv. The removal and/or re-execution of any work by the Contractor. v. The dismissal from the work of any person employed thereon. vi. The opening up for inspection of any work covered up. vii. The amending and making good of any defects during the defect's liability period. viii. The approval of materials and workmanship. ix. The Contractor's obligation to provide everything necessary for the proper execution of the work.

(c) **Dismissal:** Upon receiving a report from the Architects, the Contractor shall immediately dismiss any person employed on the work whom the Architects deem incompetent or guilty of misconduct within 24 hours. Such a person shall not be re-employed on the work without the permission of the Architects.

CONTRACTOR'S RESPONSIBILITIES

1. **Materials and Equipment:** The Contractor shall, at their own cost, supply all materials, implements, ladders, cordage, tackle, scaffolding, and temporary works required for the proper execution of the work, whether original, altered, substituted, or included in the specifications or other contract documents. This includes any materials necessary for satisfying conditions and requirements, as well as the transportation of these materials to and from the work site.
2. **Survey Instruments and Measurements:** The Contractor shall provide survey instruments and other materials needed for setting out works, and for counting, weighing, and assisting in the measurement or examination of the work and materials. If the Contractor fails to provide these, they may be supplied by the Engineer-in-Charge at the Contractor's expense, with such costs being deducted from any money due to the Contractor under the contract, their security deposit, or proceeds from the sale of their materials.
3. **Safety and Public Protection:** The Contractor shall also provide and maintain sufficient fencing and lighting to protect the public from accidents. The Contractor is responsible for bearing the expenses of defending against any claims brought by individuals injured due to negligence of these precautions. They must also pay any damages or costs awarded in such claims or which are compromised with consent.
4. **Indemnity:** The Contractor shall indemnify the Bank against any claims from individuals related to accidents or injuries arising from the Contractor's negligence in maintaining safety precautions. The Bank shall not be involved in any such claims, and the Contractor shall bear full responsibility for any related costs or claims.

ASSIGNMENT OR SUBLETTING OF CONTRACT

The Contractor shall not assign the contract, or any part thereof, nor transfer any benefit or interest therein, or any claim arising out of the contract to any other party, without the prior written consent of the Bank.

CONTRACTOR'S OFFICE AND STORES

The Contractor shall, at their own cost, establish all offices, sheds, and stores required for the execution of the work, subject to prior approval by the Bank or its representative. Upon completion of the work,

these facilities shall be dismantled and removed within seven (7) days of receiving such instructions from the Bank.

DIRECTION FOR EXECUTION OF WORK

8.1 Setting Out

The contractor shall be responsible for the accurate setting out of the work based on the original reference points, lines, and levels provided by the Architect. The contractor must ensure all positions, levels, dimensions, and alignments are correct. The contractor is also responsible for providing all necessary instruments, appliances, and labor. Should any errors arise, the contractor must immediately inform the Architect or their representative. The Architect's inspection does not relieve the contractor of their responsibility for adhering to best construction practices.

8.2 Engagement of Labour

- (a) The contractor is solely responsible for the labor employed. Personnel provided by the contractor will not be considered employees of the Bank, and no employee-Bank relationship will exist.
- (b) The contractor shall employ sufficient labor, either directly or through permitted subcontractors, to maintain the required progress and satisfy the Architect. No person under fifteen years of age shall be employed.
- (c) The contractor must comply with labor laws, including the Payment of Wages Act, 1936; Minimum Wages Act, 1948; Factories Act, 1947; Maternity Benefit Act, 1961; Mines Act, 1938; and the Labor Contract (Regulation & Abolition) Act, among others.
- (d) The contractor is responsible for the timely payment of wages and contributions to ESI and EPF. The contractor must ensure these payments are made to the appropriate accounts.
- (e) The contractor shall indemnify the Bank against any payments made for compliance with labor regulations, without prejudice to the contractor's right to seek indemnity from subcontractors.
- (f) The contractor shall provide and maintain all necessary rights, guards, fencing, and watching to protect the work and ensure safety.

8.3 Sampling

- (a) The contractor shall submit material samples for approval by the Architect and the Bank before use. Only approved materials may be used.
- (b) Random samples of materials may be taken during work execution for testing at approved laboratories. The cost of these tests will be borne by the client.
- (c) The Architect/Bank may request delivery challans or test/verification certificates for materials brought to the site.

8.4 Inspection of Work

All work is subject to inspection and supervision by the Architect or their representative, and the contractor must allow reasonable access. The contractor must either be present or have a duly accredited agent available to receive orders and instructions. Orders to the agent are considered orders to the contractor.

8.5 Suspension of Work

Upon written order from the Architect/Bank, the contractor must suspend work or any part thereof. During suspension, the contractor must properly protect and secure the work. No compensation will be payable for work suspension.

8.6 Extension of Time for Completion

Time is of the essence in the contract. The contractor and the owner, in consultation with the Architect, will agree upon a work progress chart. This chart will indicate the commencement and completion dates for various tasks. If delays occur due to:

(a) Force majeure (b) Abnormally bad weather (c) Serious loss or damage by fire (d) Civil disturbances, strikes, or lockouts (e) Delays by other trades not forming part of the contract (f) Disputes with neighboring owners or public authorities (g) Other causes beyond the contractor's control

then a fair and reasonable extension of time may be granted by the owner after consulting the Architect. The contractor must notify the Architect and Bank of any delay-causing events and continue to make efforts to mitigate the delay.

8.7 Defacement

If the contractor or their personnel cause any damage to buildings or interiors, they must rectify the damage at their own expense to the satisfaction of the Architect.

8.8 Approval of Materials

The contractor must bring material samples as directed and obtain approval from the Architect before proceeding with the work.

LIQUIDATED DAMAGES FOR DELAY

The times and dates stipulated in the contract for the completion of the work, or any part or stage thereof, are of the essence of the contract. The contractor shall carry out the work diligently throughout the stipulated period. If the contractor fails to complete the work within the prescribed time or any extended time granted under the contract, the contractor shall pay to the Bank, on demand and without prejudice to any other rights or remedies the Bank may have, 1% of the contract price per week or part thereof as liquidated damages for such delay. This is applicable if the work remains unfinished after the stipulated date of completion. However, the total liquidated damages payable shall not exceed 10% of the accepted

contract price. The Bank may, without prejudice to any other method of recovery, deduct the amount of such damages from any money due or which becomes due to the contractor. The recovery or deduction of such damages shall not relieve the contractor from any other obligations and liabilities under the contract.

2. DEFECTS LIABILITY PERIOD

The contractor shall be responsible for remedying at their own expense any defects that develop or are noticed within a period of 12 (twelve) calendar months from the date of completion. Notification of such defects must be sent to the contractor within seven days after the expiry of this period. A total of 7% of the contract value shall be retained by the Bank until the completion of the defects liability period. If the contractor fails to respond to the Bank's notification in a timely manner, the retained amount may be used by the Bank for necessary repairs, with prior intimation to the contractor.

3. SECURITY DEPOSIT

(a) The Bank will deduct 7% from the gross value of each bill up to a total of 10% of the contract value as a security deposit.

(b) Any compensations or sums payable by the contractor to the Bank under the contract may be deducted from or paid by the sale of a portion of the security deposit or any sums due to the contractor by the Bank. If the security deposit is reduced due to such deductions or sales, the contractor shall, within ten days, replenish the security deposit by a demand draft endorsed in favor of the Bank for any amount deducted or raised by the sale of the security deposit or any part thereof.

(c) The security deposit shall be subject to forfeiture, wholly or partially, at the sole discretion of the Architect if the contractor fails to carry out the work or adhere to any conditions of the contract.

(d) No interest will be payable by the Bank on the security deposit held.

BILL PAYMENT

(a) The contractor shall submit the final bill, supported by a consolidated measurement of the full work executed, within 7 days from the date of issue of the Certificate of Virtual Completion.

(b) The final bill must be accompanied by a consolidated measurement of the full work executed, and must be submitted within 7 days from the date of issue of the Certificate of Virtual Completion.

(c) The Architect/Bank, or their representative, shall verify the requisite measurements for the purpose of the claim as far as admissible.

(d) All measurements must be taken in duplicate, and all bills should be submitted in triplicate, along with a contractor's copy of each.

(e) Once the final bill has been verified and corrected, the Architect will give a seven-day notice to the contractor to countersign the bill as a token of acceptance. The contractor must countersign the bill within the aforementioned seven days or notify in writing their intention to dispute.

(f) If the contractor fails to take appropriate action within the prescribed period, the bill finalized by the Architect or their representative shall be deemed final and binding on the contractor, and the contractor shall have no right to dispute the same.

2. CLAIM FOR INTEREST

No claim for interest will be entertained by the Bank with respect to any money or balances that may be in its hands due to a dispute between the Bank and the contractor, or with respect to any delay on the part of the Bank in making interim or final payments or otherwise.

RATES FOR EXTRA, ADDITIONAL, ALTERED OR SUBSTITUTED WORK

The rates for additional, altered, or substituted work shall be determined in accordance with the following provisions, in the respective order:

(a) **Direct Rates from Contract:** If the rates for similar additional, altered, or substituted work are directly available in the contract for the work, the contractor shall carry out the work at the same rates as specified in the contract.

(b) **Rates for Similar Work:** If the rates for additional, altered, or substituted work are not directly available in the contract, they shall be derived from the rates for a similar class of work as specified in the contract.

(c) **Rate Analysis for Unspecified Work:** If the rates for the additional, altered, or substituted work cannot be determined as per sub-clause (a) or (b), the contractor shall, within three days of receiving the order to carry out the work, inform the Architect of the rate it intends to charge for such work, supported by an analysis of the rate or rates claimed (CPWD analysis). The rates finalized and approved by the Architect based on these details will be final and binding. However, the Architect may, by written notice, cancel the order to execute such work and arrange to carry it out in a manner deemed advisable. Under no circumstances shall the contractor suspend the work once ordered in writing on the grounds of non-settlement of rate.

(d) **Furniture Items:** Minor changes or modifications in the design of furniture items shall not be considered as deviations, and no price adjustment will be made against the rates agreed upon in the Schedule of Quantities of the contract. For major changes in the design of any furniture item, the deviation shall be priced by the Architects as extra, as per the above provisions. The decision of the Architects on whether a change or modification in the design of furniture items is minor or major shall be final and binding on the contractor.

14. REIMBURSEMENT OF VARIATION IN PRICE

14.1 Fixed Prices and Rates

Prices and rates quoted by the Tenderers shall be considered firm for the complete work and for the entire duration of the contract. No claims for extra payment due to any rise in rates of raw materials and labor, or due to any other reasons, shall be considered, including during any extended period of completion.

15. GUARANTEES

15.1 Quality of Work

(a) The contractor guarantees that the materials and workmanship are the best of their respective kinds for the intended service and that all items of work will be free from all inherent defects in workmanship and materials. The contractor also guarantees that the works will not fail in any respect due to the quality of materials, workmanship, and methods of construction.

(b) The specifications assume a proper degree of skill on the part of the contractor and workmen employed. The contractor shall consult the Architect or his representative whenever, in his judgment, a variation in the methods of construction or the quality of materials would be beneficial or necessary to fulfill the guarantee. Such variations may only be made by the contractor when authorized by the Architect.

15.2 Rejection If, during the "Period of Guarantee," any work or material fails to meet the above guarantee, the contractor shall replace such work or material so that it meets the guarantee immediately.

15.3 Cost of Execution of Work or Repair All repair work shall be carried out by the contractor at his own expense if the necessity arises due to the use of materials or workmanship not in accordance with the contract or due to neglect or failure on the part of the contractor to comply with any obligation expressed or implied under the contract.

15.4 Remedy for Contractor's Failure If the contractor fails to perform any required work as specified by the Architect, the Bank shall be entitled to have such work carried out by another party at the contractor's own cost. The Bank may recover the cost from the contractor or deduct the amount from any money due or that may become due to the contractor.

1. CERTIFICATE OF COMPLETION OF WORKS

On completion of the work, the Contractor shall be furnished with a certificate. However, no such certificate shall be given, nor shall the work be considered completed, until the Contractor has removed from the area of the premises (to be distinctly marked by the Architect in the site plan on which the work shall be executed) all scaffolding, surplus materials, and rubbish, and has cleaned the dirt from all woodwork, doors, windows, walls, floors, or other parts of any building in or upon which the work is to be executed, or which he may have had in possession for the purpose of execution hereof.

If the Contractor fails to comply with the requirements of this clause regarding the removal of scaffolding, surplus materials, and rubbish and cleaning off dirt on or before the date fixed for the completion of the work, the Architect may, at the expense of the Contractor, remove such scaffolding and surplus materials. The Contractor shall forthwith pay the amount of all expenses so incurred and shall have no claim in respect of any such scaffolding or surplus materials aforesaid, except for any sum actually realized by the sale thereof.

TERMINATION OF THE CONTRACT

(a) If at any time after the commencement of the work, the Bank for any reason whatsoever does not require the whole or any part of the work to be carried out as specified in the tender, the Bank shall have the right to terminate this Agreement. The PSB shall communicate the termination by giving written notice to the contractor.

(b) The contractor shall have no claim to any payment or compensation whatsoever on account of any profit or advantage that would have been derived from the execution of the work in full, but which was not derived due to the work not being carried out in full.

(c) The contractor shall not have any claim or compensation due to alterations made in the original specifications, designs, or instructions that involve any reduction in the work originally contemplated. However, in the case of partial cancellation, the contractor shall be paid an amount commensurate with the actual work done up to the receipt of the termination notice.

3. JURISDICTION

The contractor and its operations shall be governed by the laws of India in force at the time, irrespective of the place of delivery of materials, the place of execution of work, or the place of payment under this contract. The contract shall be deemed to have been entered at New Delhi.

4. BY-LAWS OF LOCAL AUTHORITIES

The contractor shall conform to the provisions of all applicable government acts related to works and to the regulations and by-laws of any local authorities. The contractor shall give all required notices and pay all fees payable to such authorities, including fees for encroachment, stacking charges, and costs of restoration. The contractor shall keep the Bank indemnified against all penalties and liabilities for any breach of these acts, rules, regulations, or by-laws.

Additionally, the contractor shall ensure compliance with various labor laws/acts including, but not limited to:

- The Payment of Wages Act, 1936
- The Minimum Wages Act, 1938
- The Workmen Compensation Act, 1923
- The Contract Labour (Regulation & Abolition) Act
- The Bank's Liabilities Act, 1938
- The Industrial Disputes Act, 1938
- The Maternity Benefit Act, 1961
- The Employees State Insurance Act, 1948

Safety codes, labor welfare acts or rules, or any modifications thereof, and any other laws and regulations framed by competent legislative authorities from time to time must also be adhered to.

5. LIAISONING & COORDINATION WITH LOCAL MUNICIPAL AUTHORITIES

The contractor must liaise and obtain any necessary clearances from local authorities, including Fire/Police or any other authorities, to commence and during the renovation work, including the defect liability period if needed. Only statutory fees will be reimbursed by Punjab & Sind Bank (PSB).

SPECIAL CONDITIONS OF THE CONTRACT

1. INSURANCE FOR WORKS

(a) The contractor, at the time of signing the contract or before commencing the execution of work, shall insure the works at his own cost and keep them insured until the virtual completion of the contract against all acts of God including Fire, Theft, Riots, War, Floods, etc., with a Nationalized Insurance company in the joint names of the Bank and the contractor (with the Bank's name placed first in the policy) for the full amount of the contract. This policy shall cover the property of the Bank and the fees for assessing the claim, but shall not cover any property of the contractor or of any subcontractor or employee.

(b) The contractor shall deposit the policy and the receipt for the premiums with the Bank within seven (7) days from the date of signing of the contract or commencement of the execution of the work, unless otherwise instructed by the Bank. If the contractor fails to insure as required, the Bank may insure on behalf of the contractor and deduct the premiums paid from any money due or that may become due to the contractor. In the event of a claim under the policy, the contractor shall proceed with the completion of the works with due diligence, as if the misfortune/accident had not occurred, and under the same contract conditions. The contractor shall be entitled to an extension of time for completion as deemed fit by the Bank.

INSURANCE IN RESPECT OF DAMAGE TO PERSONS AND PROPERTY

(a) The contractor shall be responsible for all injury to persons, animals, or things, and for all structural and decorative damage to property arising from the operation or neglect of himself or any approved subcontractor or employees, whether such injury or damage arises from carelessness, accident, or any other cause whatsoever in connection with the execution of this contract. This includes damage to buildings, roads, streets, footpaths, bridges, and works subject to this contract caused by frost or other adverse weather conditions. The contractor shall indemnify the Bank and hold it harmless against damage to persons or property as mentioned, and in respect of any claims made under any Government Acts or otherwise, including any awards of compensation or damages.

(b) The contractor shall reinstate all damages of every sort mentioned in this clause to deliver the whole of the contract works complete and perfect in every respect and satisfy all claims for damage to the property of third parties.

(c) The contractor shall indemnify the Bank against all claims by any member of the public or other third party in respect of the works and shall, at his own expense, effect and maintain insurance with a Nationalized Insurance company in the joint names of the Bank and the contractor against such risks until the virtual completion of the contract. The contractor shall deposit the policy or policies with the Bank from time to time during the contract. Similarly, the contractor shall indemnify the Bank against all claims made upon the Bank under the Workmen's Compensation Act or any other statute in force during

the contract or at common law, in respect of any employee of the contractor or any subcontractor. The contractor shall also effect and maintain insurance against such risks and deposit the policies with the Bank. The contractor shall be responsible for anything excluded from these insurance policies and for all other damages arising from negligent or defective execution of the contract. Additionally, the contractor shall indemnify the Bank for any costs, charges, or expenses arising from any claim or proceedings and any awards of compensation or damages.

(d) The Bank may deduct the amount of any damages, compensation, costs, charges, and expenses arising from or in respect of any such claim or damage from any sums due or to become due to the contractor, including the security deposit.

(e) If the contractor fails to comply with these conditions, the Bank may insure the works and deduct the amount of the premiums paid from any moneys due or to become due to the contractor, or may, at its option, withhold payments to the contractor until compliance with this condition.

(f) Such insurance, whether effected by the Bank or the contractor, will not limit or bar the contractor's liability and obligation to deliver the works to the Bank completed in all respects according to the contract. Any moneys payable under such insurance will be received and retained by the Bank until the works are finally completed, and then credited to the contractor in final settlement of accounts.

(g) The works shall be executed in close coordination with the progress of other work. In the absence of the contractor, no claim for idle labor will be entertained.

TYPOGRAPHIC OR CLERICAL ERRORS

Clarifications regarding partially omitted particulars or typographic or clerical errors provided by the Architect/Engineer-in-Charge shall be final and binding on the Contractor.

2. Acceptance of Tender

Upon acceptance of the tender, the Bank shall issue a Letter of Intent (LOI) and enter into an agreement within 10 days from the issue of the LOI. If the agreement is not executed within this period, the Bank reserves the right to cancel the order and forfeit the Earnest Money Deposit (EMD).

3. Time of Completion

Time shall be regarded as the essence of the contract. The work must be commenced immediately and completed within 30 (thirty days) from the date of issue of the work order, as per the attached terms and conditions.

4. Working Hours and Night Work

The contractor is permitted to work during regular working hours (9 a.m. to 6 p.m.). If night work is required to meet the schedule, written permission must be obtained from the Bank. The contractor is responsible for providing and maintaining sufficient lighting for safe working conditions at his own cost.

No extra payments will be made for night work. Work on national holidays must be specifically sanctioned in writing by the Bank.

5. Coordination and Statutory Approvals

The contractor must coordinate with the Architect and assist in obtaining all statutory approvals, including those from MMC, CFO, and any other State or Central authorities. All expenses incurred in obtaining such approvals are deemed included in the contractor's rates.

6. Measurements of Concealed Items

Measurements of all concealed items of work and extra items, if any, must be recorded by the Bank's Architect/Engineer before they are covered up.

7. Cleaning During Work

The rates quoted must include cleaning of ceiling roses, electrical switches, boards, window panes, etc., after repairs, ensuring the site remains neat and tidy.

8. Breakages

The contractor must notify the Architect/Engineer of any breakages in glass windows before starting work. If any glass windows are found broken during the work, the contractor must replace them at his own cost.

9. Abandonment of Work

If the work needs to be abandoned, the contractor will not be entitled to any claims beyond payment for the actual work completed up to the point of abandonment.

10. Waterproofing Works

Waterproofing works must be executed by a specialized agency. The contractor is required to submit a 10-year guarantee on stamp paper in the format prescribed by the Bank.

11. Records and Measurements

Measurements shall be taken jointly by the Bank's Architect/Engineer and the contractor. The contractor must provide assistance with appliances, labor, and other necessities for the work. Measurements will be signed and dated by both parties upon completion.

12. Supervision

The contractor must have a competent supervisor (acceptable to the Bank) on-site during all working hours. This supervisor will be responsible for the conduct of workers and must have the authority to receive and act on instructions from the Bank's Architect/Engineer.

13. Compliance with Rules and Regulations

The contractor must follow all applicable rules and regulations, possess the necessary licenses for employing labor, and adhere to safety measures and labor byelaws. The contractor is responsible for any lapses.

14. Safety

The contractor must carry out all work with full regard for the safety of workers. Safe practices as per CPWD norms must be strictly adhered to, including wearing helmets, safety belts, gloves, eye shields, and safety shoes. The contractor must protect openings in floor slabs, edges of slabs, stairs, and stairwells with barricades and warning signs. The contractor must provide first aid boxes on-site and indemnify the employer against any expenses or claims for treatment or compensation in case of accidents.

15. Daily Diary Register

A daily diary register, including cement and steel stock statements, must be maintained at the Engineer's Office or the site office. The diary will detail daily work proceedings and be signed jointly by the Engineer and the Contractor or their representatives.

16. Site Visits

The Architect/Consultant/Bank may visit the site at their discretion or when required to coordinate activities or address queries related to interior drawings.

17. Certificate of Virtual Completion

Upon completion of the work, the contractor must inform the Bank's Architect/Engineer in writing. The Architect/Engineer will inspect the work and, if satisfied, issue a certificate of virtual completion, marking the commencement of the defect's liability period.

18. Final Bill Payment

When the work is virtually completed and the Bank's Architect/Engineer certifies that it has been completed based on detailed measurements and final scrutiny, the contractor will be entitled to payment of the final bill, which will be honored within the specified period mentioned in the appendix.

19. Cancellation of Order

The Bank reserves the right to cancel part or all of the order without assigning any reason, with 3 days' notice and without any cancellation charges.

20. Cleaning of Site

The site must be cleaned and free from debris before payment of bills.

21. Loss or Damage

Any loss or damage sustained by the Bank due to any act or omission by the contractor or his men must be made good by the contractor.

22. Force Majeure

The contractor shall not be liable for forfeiture of performance security, liquidated damages, or termination for default if the delay or failure to perform obligations is due to an event of Force Majeure. Force Majeure includes events beyond the contractor's control, such as acts of God, acts of Government, war, floods, strikes, or lock-outs. The contractor must promptly notify the Bank in writing of such conditions and seek reasonable alternative means of performance. The time for performance shall be extended by the duration of the delay. If the delay continues beyond three months, the contractor and the Bank shall consult each other to find a solution, with the Bank's decision being final and binding.

23. Resolution of Disputes

Disputes between Punjab & Sind Bank and the contractor shall be resolved amicably through direct negotiations. If unresolved after 45 days, disputes may be referred for formal arbitration. The sole arbitrator will be appointed by the MD of the Bank. Notices for arbitration must be sent by Registered Acknowledgment Due. Notices sent by the arbitrator by Registered Post at the addresses mentioned in the Agreement will be considered sufficient service.

TENDER FORM

To:

The Zonal Manager
Punjab & Sind Bank - Zonal Office Gurgaon
Institutional Plot No. 151, Sector 44
Gurgaon - 122003

Dear Sir/Madam,

Having visited the site and examined the conditions of contract, specifications, and schedule of quantities for the above-named works, I/We offer to undertake and complete the whole of the subject work in conformity with the said conditions of contract, specifications, and schedule of quantities for the sum stated in the schedule of quantities of this tender document or such other sum as may be ascertained in accordance with the said conditions of contract.

I/We undertake to complete and deliver the whole of the work comprised in the contract within 45 (forty-five) days. We have independently considered the amount of liquidated damages, Contractors All Risk (CAR) insurance policy, and Fire Insurance. The CAR and Fire Insurance policies shall be obtained for the tender value in the joint names of Punjab & Sind Bank and the Contractor from an approved insurance company for a suitable period, and the policy will be deposited with Punjab & Sind Bank.

Should this tender be accepted, I/We hereby agree to abide by and fulfill the terms and conditions of the said contract annexed hereto, so far as they are applicable, or in case of default, will pay to the Bank the amount mentioned in the said conditions. I/We agree to abide by this Tender until the period of

completion from the date fixed for receiving the same or any agreed extended period, and it shall remain binding upon us and may be accepted at any time before the expiry of the period. Unless and until a formal agreement is prepared and executed, this tender, together with your written acceptance thereof, shall constitute a binding contract between us. I/We understand that if our tender is accepted, I/We are to be jointly and severally responsible for the due performance of the Contract.

1. **Earnest Money Deposit (EMD):**
I/We have deposited a sum of ₹ _____ as earnest money in the form of a Demand Draft bearing No. _____ dated _____ drawn in favor of Punjab & Sind Bank, Zonal Office Gurgaon, Institutional Plot No. 151, Sector 44, Gurgaon - 122003. This EMD is not to bear any interest. Should I/We fail to execute the contract (as per the Bank's Performa on non-judicial stamp paper) when called upon to do so, the EMD may be forfeited by Punjab & Sind Bank. I/We understand that you are not bound to accept the lowest or any tender you receive.
2. **Our Bankers Are:**
3. **The Names of Our Firm's Partners Are:**

Bidder:

Seal&Signature:

Name:

Signature:

Witness:

Name:

Signature:

DEED OF INDEMNITY

This Deed of Indemnity is executed at Delhi on the ____ day of _____, 2025, by:

[Name of the Obligor]
(Hereinafter referred to as "the Obligor," which expression shall, unless repugnant to the context, subject, or meaning thereof, be deemed to mean and include its successors and permitted assigns),

IN FAVOUR OF **PUNJAB & SIND BANK**, a body corporate constituted under the Banking Companies (Acquisition and Transfer of Undertakings) Act of 1980, having its Head Office at NBCC Building, Block 3, East Kidwai Nagar, South Extension, New Delhi-110023 (hereinafter referred to as "Punjab & Sind Bank," which expression shall, unless repugnant to the context or meaning thereof, be deemed to mean and include its successors and assigns).

WHEREAS

1. Punjab & Sind Bank, vide its Tender No. [] dated [] (hereinafter referred to as "the Tender"), had invited bids from eligible bidders for Interior & Furnishing work at Pataudi.
2. The Obligor has: a. Offered to Punjab & Sind Bank the service(s) as stated under the Scope of Work of the Tender; b. Represented and warranted that it has all necessary permissions, consents, approvals, and licenses from all authorities, both regulatory/statutory and non-regulatory, for executing the services as stated in the Contract dated []; c. Represented and warranted that the services offered do not violate any provisions of applicable laws, regulations, or guidelines. In case of any violation, it will be remedied immediately during the implementation, maintenance, and contract period to the satisfaction of Punjab & Sind Bank; d. Represented and warranted that it is authorized, legally eligible, and competent to enter into such a Contract with Punjab & Sind Bank.
3. Punjab & Sind Bank, relying on the aforesaid representations and warranties of the Obligor, has agreed to avail the services from the Obligor on the terms and conditions contained in the Contract dated [] (hereinafter referred to as "the Contract").
4. One of the conditions of the aforesaid Contract/Tender is that the Obligor is required to furnish an indemnity in favor of Punjab & Sind Bank, indemnifying it against any loss, damages, or claims arising out of any violations of applicable laws, regulations, or guidelines during the execution and delivery of service(s) to Punjab & Sind Bank and/or due to breach of terms and conditions of the Contract by the Obligor and/or on account of misconduct, omission, or negligence by the Obligor.

NOW THIS DEED WITNESSETH AS UNDER:

1. **Indemnity:** The Obligor hereby unconditionally, absolutely, and irrevocably agrees and undertakes to: a. Save, keep harmless, and indemnify Punjab & Sind Bank, including its respective directors, officers, employees, agents, and representatives, from and against any claim, costs, charges, damages, demands, losses, liabilities, or expenses of any nature and kind whatsoever, made in respect of the Contract and any loss or damage caused from and against all suits and actions that may be instituted against Punjab & Sind Bank by any party, and all losses, damages, costs, charges, and expenses that Punjab & Sind Bank may incur by reason of any claim made by any claimant or any body claiming under them, for any reason whatsoever, including violations of applicable laws and environmental damages arising from the terms of the Contract.

2. **Permissions and Licenses:** The Obligor shall ensure that all necessary permissions, authorizations, consents, and licenses are obtained and renewed from local, municipal, and/or governmental authorities as required under applicable laws, rules, regulations, and guidelines.
3. **Additional Approvals:** If any additional approval, consent, or permission is required by the Obligor to execute and perform the Contract during its currency, it shall procure the same and comply with the conditions stipulated by the concerned authorities without delay.
4. **Irrevocability:** The obligations of the Obligor herein are irrevocable, absolute, and unconditional, irrespective of the value, genuineness, validity, regularity, or enforceability of the Contract or other agreements, or the insolvency, bankruptcy, reorganization, dissolution, liquidation, or change in ownership of Punjab & Sind Bank or the Obligor or any other circumstances which might otherwise constitute a discharge or defense of an indemnifier.
5. **Non-Affectation:** The obligations of the Obligor under this deed shall not be affected by any act, omission, matter, or thing which would reduce, release, or prejudice the Obligor from any of the indemnified obligations under this indemnity or prejudice or diminish the indemnified obligations in whole or in part, including in law, equity, or contract.
6. **Survival:** This indemnity shall survive the Contract.
7. **Notices:** Any notice, request, or other communication under this indemnity shall be in writing addressed to either party at the addresses stated in the Contract and/or as stated above.
8. **Governing Law and Jurisdiction:** This indemnity and other non-contractual obligations arising out of this indemnity shall be governed by and construed in accordance with the laws of India. The Obligor irrevocably and unconditionally agrees that any legal action, suit, or proceeding arising out of or relating to this indemnity may be brought in the courts/tribunals at Delhi. Final judgment against the Obligor in any such action, suit, or proceeding shall be conclusive and may be enforced in any other jurisdiction by suit on the judgment, a certified copy of which shall be conclusive evidence of the judgment, or in any other manner provided by law. By executing this indemnity, the Obligor irrevocably submits to the exclusive jurisdiction of such courts/tribunals.
9. **Assignment:** Punjab & Sind Bank may assign or transfer all or any part of its interest herein to any other person. The Obligor shall not assign or transfer any of its rights or obligations under this indemnity except with the prior written consent of Punjab & Sind Bank.

IN WITNESS WHEREOF, the Obligor has signed these presents on the day, month, and year first above written.

Signed, Sealed, and Delivered by the said service provider:

[Name [Designation/Title] [Company [Address]	of	The	Obligor] Name]
---	----	-----	-----------------------

In the presence of:

Witness 1:

Name:
Address:

Witness 2:

Name:
Address:

AGREEMENT

This Agreement is made on the ____ day of _____, 202

BETWEEN

[Name of the Bank], a body corporate constituted and functioning under the Banking Companies (Acquisition and Transfer of Undertakings) Act, 1970, with its Head Office at [Head Office Address], represented by its duly constituted attorney Sri [Name of Representative], [Designation], hereinafter referred to as "BANK," which expression shall, unless excluded by or repugnant to the context, mean and include its successors in interest and assignees, of the one part,

AND

[Name of the Contractor], a company registered under the Companies Act, 1956 / a firm registered under the Partnership Act, 1932, having its registered office at [Registered Office Address], represented by its [Director/Partner] Sri [Name of Director/Partner], hereinafter referred to as the "SERVICE PROVIDER," of the other part;

WHEREAS

The Bank has agreed to engage the Service Provider for the execution of Interior & Furnishing works at Pataudi, as per the specifications/requirements and the terms and conditions finalized between the Contractor and the Bank.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the conditions of contract hereinafter referred to.
2. The following documents, not inconsistent with these presents, shall be deemed to form and be read and construed as part of this Agreement:
 - i.1 The tender document with all annexures and commercial bids.
 - i.2 The Tender, Letter of Acceptance, and letters from and to the Service Provider, if any, leading to and prior to the acceptance letter.
 - i.3 Scope of Work, Terms, and Conditions of the Tender.
 - i.4 Minutes of the pre-bid meeting, if any.
 - i.5 The details submitted in the technical bid and such other documents.
3. In consideration of the payments to be made by the Bank to the Contractor, the Contractor hereby covenants and agrees with the Bank to render the service in conformity with and subject to all terms and conditions/rules as mentioned in the General Conditions and also in the aforesaid documents which shall form part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have set their respective hands and seals the day and year first above written.

Signed, Sealed, and Delivered by the said Service Provider:

[Name of the Contractor]
[Designation/Title]
[Company Name]
[Address]

In the presence of:

Witness 1:

Signature: _____
Name: [Name]
Address: [Address]

Witness 2:

Signature: _____
Name: [Name]
Address: [Address]

Signed, Sealed, and Delivered by [Name of the Bank]:

Signature of Authorized Representative of the Bank/Accepting Authority
[Designation]
[Name of the Bank]

In the presence of:

Witness 1:

Signature: _____
Name: [Name]
Address: [Address]

Witness 2:

Signature: _____
Name: [Name]
Address: [Address]

UNDERTAKING FOR INTEGRITY PACT

To
The Zonal Manager
Punjab & Sind Bank, Zone Gurgaon
Institutional Plot No. 151, Sec-44, Gurgaon

Dear Sir,

Subject: Submission of Tender for the work _____

I/We acknowledge that Punjab & Sind Bank is committed to following the principles of transparency, equity, and competitiveness as enumerated in the Integrity Agreement enclosed with the tender/bid document.

I/We agree that the Notice Inviting Tender (NIT) is an invitation to offer made on the condition that I/We will sign the enclosed Integrity Agreement, which is an integral part of the tender documents. Failure to do so will result in disqualification from the tendering process. I/We acknowledge that the making of the bids shall be regarded as an unconditional and absolute acceptance of this condition of the NIT.

I/We confirm acceptance and compliance with the Integrity Agreement in letter and spirit and further agree that execution of the said Integrity Agreement shall be separate and distinct from the main contract, which will come into existence when the tender/bid is finally accepted by Punjab & Sind Bank. I/We acknowledge and accept the duration of the Integrity Agreement, which shall be in line with Article 6 of the enclosed Integrity Agreement.

I/We acknowledge that in the event of my/our failure to sign and accept the Integrity Agreement while submitting the tender/bid, Punjab & Sind Bank shall have the unqualified, absolute, and unfettered right to disqualify the tenderer/bidder and reject the tender/bid in accordance with the terms and conditions of the tender/bid.

Yours faithfully,

[Signature of Authorized Signatory of the Bidder]
[Name of Authorized Signatory]
[Title/Position]
[Company Name]

INTEGRITY PACT

Section 1 - Commitments of the Bidder(s)/Contractor(s)

1. The Bidder(s)/Contractor(s) commit themselves to take all measures necessary to prevent corruption. The Bidder(s)/Contractor(s) commit themselves to observe the following principles during participation in the tender process and during contract execution:

- a. The Bidder(s)/Contractor(s) will not, directly or through any other person or firm, offer, promise, or give to any of the Principal's employees involved in the tender process or the execution of the contract, or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
 - b. The Bidder(s)/Contractor(s) will not enter into any undisclosed agreement or understanding with other bidders, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contract submission or non-submission of bids, or any other actions to restrict competitiveness or introduce cartelization in the bidding process.
 - c. The Bidder(s)/Contractor(s) will not commit any offense under the relevant IPC/PC Act; further, the Bidder(s)/Contractor(s) will not improperly use, for purposes of competition or personal gain, or pass onto others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals, and business details, including information contained or transmitted electronically.
 - d. The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of their agents/representatives in India, if any. Similarly, the Bidder(s)/Contractor(s) of Indian nationality shall furnish the name and address of the foreign principals, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s)/Contractor(s). Payments made to the Indian agent/representative must be in Indian Rupees only.
 - e. The Bidder(s)/Contractor(s) will, when presenting their bid, disclose any and all payments made, committed to, or intended to be made to agents, brokers, or any other intermediaries in connection with the award of the contract.
 - f. Bidder(s)/Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to Independent External Monitors (IEMs) and shall wait for their decision in the matter.
2. The Bidder(s)/Contractor(s) will not instigate third persons to commit offenses outlined above or be an accessory to such offenses.

Section 2 - Disqualification from Tender Process and Exclusion from Future Contracts

If the Bidder(s)/Contractor(s), before the award or during execution, has committed a transgression through a violation of Section 1, above, or any other form such as to put their reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the "Guidelines on Banning of Business Dealings."

Section 3 - Compensation for Damages

1. If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 2, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.
2. If the Principal has terminated the contract according to Section 2, or if the Principal is entitled to terminate the contract according to Section 2, the Principal shall be entitled to demand and

recover from the Contractor liquidated damages of the Contract value or the amount equivalent to the Performance Bank Guarantee.

Section 4 - Previous Transgressions

1. The Bidder declares that no previous transgressions occurred in the last three years with any other company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.
2. If the Bidder makes an incorrect statement on this subject, he can be disqualified from the tender process or action can be taken as per the procedure mentioned in "Guidelines on Banning of Business Dealings."

Section 5 - Equal Treatment of All Bidders/Contractors/Subcontractors

1. In case of sub-contracting, the Principal Contractor shall take the responsibility of the adoption of the Integrity Pact by the Sub-contractor.
2. The Principal will enter into agreements with identical conditions as this one with all Bidders and Contractors.
3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 6 - Criminal Charges Against Violating Bidder(s)/Contractor(s)/Subcontractor(s)

If the Principal obtains knowledge of the conduct of a Bidder, Contractor, or Subcontractor, or an employee or representative or associate of a Bidder, Contractor, or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

Section 7 - Independent External Monitor

1. The Principal appoints a competent and credible Independent External Monitor for this Pact after approval by the Central Vigilance Commission. The task of the Monitor is to review independently and objectively whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all contract documents whenever required. It will be obligatory for him/her to treat the information and documents of the Bidders/Contractors as confidential. He/she reports to the MD & CEO of Punjab & Sind Bank.
3. The Bidder(s)/Contractor(s) accept that the Monitor has the right to access without restriction to all project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his/her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractors.
4. The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/Contractor(s)/Sub-contractor(s) with confidentiality. The Monitor has also signed declarations on 'Non-Disclosure of Confidential Information' and 'Absence of Conflict of Interest'. In case of any conflict of interest arising at a later date, the IEM shall inform the MD & CEO of Punjab & Sind Bank and recuse himself/herself from that case.

5. The Principal will provide the Monitor with sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer the Monitor the option to participate in such meetings.
6. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The Monitor can, in this regard, submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action, or tolerate action.
7. The Monitor will submit a written report to the MD & CEO of Punjab & Sind Bank, within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.
8. If the Monitor has reported to the MD & CEO of Punjab & Sind Bank, a substantiated suspicion of an offense under the relevant IPC/PC Act, and the MD & CEO of Punjab & Sind Bank has not, within a reasonable time, taken visible action to proceed against such offense or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
9. The word 'Monitor' would include both singular and plural.

Section 8 - Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings. If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by MD & CEO of Punjab & Sind Bank.

Section 9 - Other Provisions

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e., New Delhi.
2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
3. If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
5. Issues like Warranty/Guarantee, etc., shall be outside the purview of IEMs.
6. In the event of any contradiction between the Integrity Pact and its Annexure, the clause in the Integrity Pact will prevail.

For & On Behalf of the Principal

For & On Behalf of Bidder/Contractor

(Office Seal)

Place: _____

Date: _____

Witness 1:

Name: [Name]

Address: [Address]

Witness 2:

Name: [Name]

Address: [Address]

ANNEXURE A

S. No.	Information regarding	Details to be Furnished by the Bidder
1)	Name & Address of the firm	
2)	PAN No.	
3)	Type of organization & year of Incorporation.	
4)	Correspondence address with contact person, name, telephone number, mobile number, E-mail etc.	
5)	Name & details of Directors/Partners/ Proprietor	
6)	Company Profile with year of establishment	
7)	Income Tax No.	.
8)	Names of the Bankers with address	1. 2. 3.
9)	Turnover of the company. Please provide the details for the last 3 years ending March 31, 2022. (Certified copies of audited/self attested Balance financial year Sheet and profit & loss account statement to be enclosed) (in Lacs) (in INR)	2024-2025-Rs. 2023-2024-Rs. 2022-2023-Rs.
10)	Details of the work executed by the firm during last 5 Financial years (only those work to be mentioned that qualify the prequalification criteria). Copies of Satisfactory work certificate obtained from employers to be enclosed.	Annexure C to be filled up.

Confirmation of Authenticity

I/We confirm that to the best of our knowledge, the information provided is authentic and accurate. We accept that any deliberate concealment or falsification of information will amount to disqualification at any stage of the tendering process.

Seal and Signature of the Bidder(s):

Date:

Place:

ANNEXURE B**SERVICE PROVIDER' S PROFILE**

S. No.	Information regarding	Details to be furnished by the Bidder
1.	Name & Address of the firm	
2.	PAN No.	
3.	Type of Organization & Year of Incorporation	
4.	Correspondence address with contact person, name, telephone number, mobile number, E-mail etc.	
5.	Name & details of Directors/Partners/ Proprietor	
6.	Company Profile with year of establishment	
7.	Details of offices	
8.	Whether registered with Registrar of Companies, if so, number & date	
9.	Registration with tax authorities (with copies of 3years ITR eturns)	2024-2025-Rs. 2023-2024-Rs 2022-2023-Rs.
10.	Income Tax No.	
11.	GST No	
12.	Names of the Bankers with address	1. 2. 3.
13..	Turn over of the company. Please provide the details for the last 3years ending March 31,2025 (Certified copies of audited/self attested financial year Balance Sheet and profit & loss account statement to been closed	2024-2025-Rs. 2023-2024-Rs 2022-2023-Rs.
14.	Details of the work executed by the firm during last 5 Financial years (only those works to be mentioned that qualify the prequalification criteria).Copies of Satisfactory work certificate obtained from employers to been closed.	Annexure C to be filled up.

Signature of the
Bidder with Seal

ANNEXURE C

LIST OF CONTRACTS EXECUTED DURING LAST 5 YEARS

S.No.	Name and address of client/employer	Supervising Authority under whom the work was carried out (Name and Designation)	Work Order Ref No & Date	Contract Period	Contract Value (INR Lakhs)	Copy of work order and Performance certificate enclosed	Remarks

Signature of the Bidder with Seal

ANNEXURE D

PASTPERFORMANCE

Names along with address and telephone numbers of two organization for whom work done in the past and who are in a position to certify the past SIM of your firm

Sr.No	Name of the employer	Address	Telephone Number /Mobile	Fax/E-mail

Signature of the Bidder with Seal

ANNEXURE E

ORGANIZATIONALSETUPANDTRAINEDMANPOWERAVAILABLE

Sr.No.	Name	Employee Code	Qualification	Experience	Works done	Employed with Your firm since	Any other information

Signature of the Bidder with Seal

ANNEXURE F

Details of litigation / arbitration cases resulting from the contracts executed by your firm in the pastor currently under execution

Year	Award for/ Against Applicant	Name of Client	Cause of Litigation	Disputed Amount	Actual Award Amount

Signature of the Bidder with Seal

ANNEXURE G
LIST OF EQUIPMENTS & MACHINERIES

SNo.	Name of Equipment	Description

DECLARATION

1. All the information provided above is correct to the best of my/our knowledge and belief.
2. I/we have no objection if inquiries are made regarding the work listed above or in the annexures.
3. I/we agree that the decision of Punjab & Sind Bank in the selection of the service providers will be final and binding on me/us.
4. I/we have read the instructions appended to the pro forma and understand that if any false information is detected at a later date, the empanelment/award of the contract shall be canceled at the discretion of the bank.

Place: [Place of Signing]

Signature of the Bidder: _____

Date: [Date of Signing]

Name and Designation: [Name and Designation of the Signatory]

Seal of the Firm: [Seal of the Firm]



SPECIFICATIONS / BRAND NAMES OF CIVIL AND FURNISHING MATERIALS AND FINISHES		
In case it is established that the brands specified below are not available in the market are subject to the approval of the alternative brand by the Architect		
S. NO.	ITEM	COMPANY MAKE
1	REINFORCEMENT STEEL	TATA, SAIL, JINDAL, RATHI, KAMDHENU
2	AAC BLOCK	BILT, MAGNA, ULTATECH OR LOCAL AVAILABLE
3	CEMENT	ORDINARY PORTLAND CEMENT 43 GRADE MANUFACTURED BY ACC/BINANI/JAYPEE/ULTRATECH/AMBUJA
4	POLYSULPHIDE SEALANT	PIDISEAL BY M/SPIDILITE INDUSTRIES LTD., FOSROC, SHALIMAR, ROFF
5	WATERPROOFING COMPOUND	CICO, FOSROC, DRFIXIT, ROFF
6	SHUTTERING PLYWOOD	GREEN, CENTURY, ARCHID
7	TOUGHENED GLASS	TRUTUF OR EQUIVALENT
8	GLASS/LACQUERED GLASS	MODI FLOAT, ST. GOBAIN., ASAHI
9	WIRED GLASS	6MM THK. WIRED GLASS MANUFACTURED BY HINDUSTAN SAFETY GLASS WORKS LTD. CALCUTTA, OR VALLABH GLASS WORKS GUJRAT./HARYANA SHEET GLASS.
10	WHITE CEMENT	J.K. WHITE CEMENT, BIRLA WHITE CEMENT
11		ENAMEL, PLASTIC EMULSION MANUFACTURED BY BERGER PAINTS, ASIAN PAINTS, NEROLAC, SHALIMAR PAINT, ICI.
12	PLASTER OF PARIS	SHRIRAM, SAKARNI, BIRLA, J.K
13	PUTTY	ASIAN PAINTS., JK, BIRLA
14	EXPANSION BOLTS FOR FIXING	DASH FASTENERS OF APPROPRIATE SIZE BY HILTI OR EQUIVALENT
15	WINDOW HARDWARE	HETTICH, KAFF, EBCO OR HAFFLE
16	CERAMIC TILES	JOHNSON, SOMANY, KAJARIA, VARMORA,
17	VINYL FLOOR	ARMSTRONG/ RIKVIN, WONDER FLOOR.
18	VITRIFIED TILES	JOHNSON, SOMANY, KAJARIA, VARMORA, SIMPOLO (WHITE BASE)
19	GLAZED TILES	JOHNSON, SOMANY, KAJARIA, VARMORA
20	SPECIAL CERAMIC TILES	SARASWATI CERAMICS, OTHER APPROVED POTTERY IN DELHI /KHURJA
21	HINGES AND DRAWER SLIDE, KEYBOARD	KAFF, HETTICH, OZONE, HAFFLE, EBCO
22	LOCKS, HANDLES	GODREJ, DORSET, DORMA, ASPA
23	DOOR CLOSERS, FLOOR SPRING, DOOR STOPPER AND HARDWARE FITTING	DORMA, DORSET, OZONE, GODREJ
24	ALUM, TOWER BOLTS, MAGNETIC CATCHER HARDWARE FITTING,	EBCO, EVERITE, SIGMA, HETTICH, NIKON
25	MSSCREW	NETTLEFOLD, CALIBER, ARASNA, SUPERMAX
26	M.S. PIPES (RAILING)	JINDAL, APOLLO
27	FLUSH DOORS	
28	VENEER	DURO, CENTURY, GREEN
29	LAMINATE	GREENLAM, CENTURY, ARCHID



ੴ ਸ੍ਰੀ ਵਾਗਿਗੁਰੂ ਜੀ ਕੀ ਫਤਹਿ

Punjab & Sind Bank

(A Govt. of India Undertaking)

Where service is a way of life

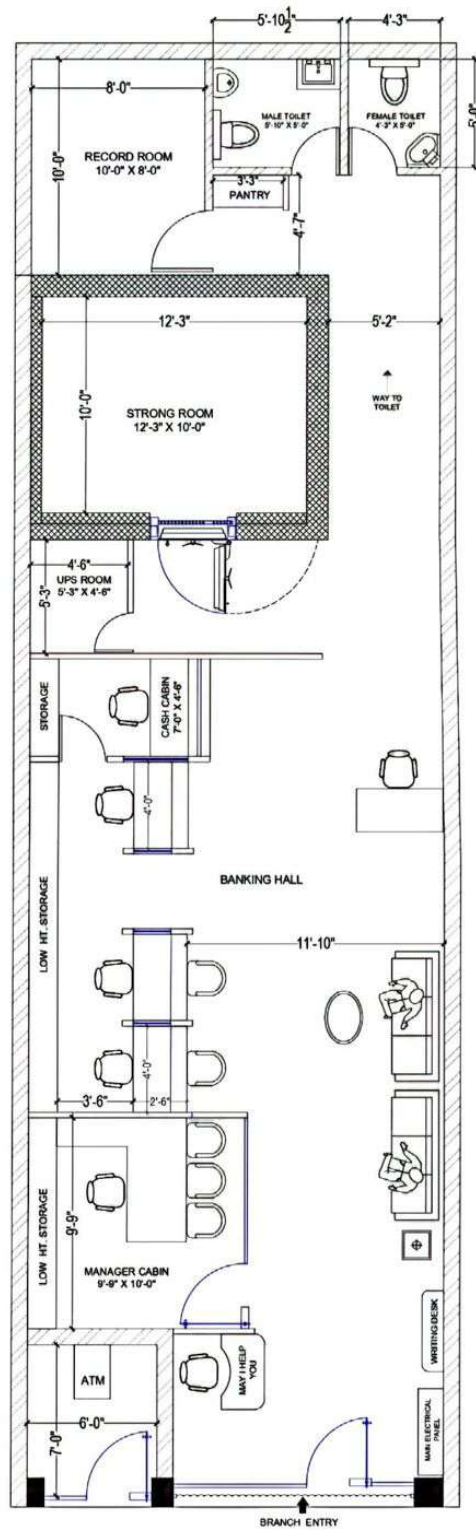
30	PLYWOOD,BLOCKBOARD,	DURO,CENTURY,GREEN,ARCHID
31	STRUCTURALSTEEL	SAIL,TISCO, JINDAL.
32	TEXTURE TILES FOR FALSE CEILINGS / FIBRECEMENTBOARD	ARMSTRONG, EVEREST INDUSTRIES LTD.
33	WOOD	TEAK WOOD FIRST CLASS OF CPOR BURMA
34	M.S. ALUMINIUM LINEAL CEILING	INTERARCH, VISTA.
35	VENETIAN BLINDS	TRAC, VISTA, MAC, HUNTER DOUGLAS
36	GYP BOARD CEILING	GYP SUMINDIA, LAFAARZ., ST. GOBAIN
37	HEAT REFLECTIVE FILM	GARWARE, 3M, SUNBIRD, WISDOM
38	ADHESIVE	FEVICOL SH, CENTURY, VEMICOL, JIVANJOR
39	TILE ADHESIVE	UNITILE, ROFF CHEMICALS, KAJARIA.
40	MIRROR	ATUL, JOLLY, MODI GUARD, ASAHI
41	G.I. PIPE AND FITTINGS	TATA, JINDAL, APOLLO, UNIK,
42	WASTE & VENT PIPE & FITTINGS	JAYASWALNECO (NAGPUR), C.I.A.L. (DURGAPUR)
43	WOOD PRESERVATIVE	WOODGUARDOR APPROVED EQ/ICI.
44	ALUMINIUM COMPOSITE SHEET	ALUCOBOND, ALSTONE, EUROBOND.
45	ALUMINIUM SECTIONS	JINDAL, INDAL, HINDALCO.
46	C.I./R.W.P.	NECO, RIF, IISOREQ.
47	C.P. BRASS FITTING	JAGUAR, PARKO, PARRYWARE, GROHE, KOHLER
48	SANITARYWARE	HINDWARE, PARRYWARE, JAGUAR, GROHE, KOHLER
49	STAINLESS STEEL SINK	DIAMOND, NIRALI, JAYNA, NILKANTH,
50	SANITARY FITTINGS VISIBLE	JAGUAR, GROHE, KOHLER, PARRYWARE
51	PVC, U.P. V. C PIPE	SUPREME, PRINCE, ASTRAL, FINOLEX
52	C.I. BRASS LAPIPES	ELECTROSTEEL, KESORAM
53	STONEWARE PIPES	BHASKAR, ANAND,
54	R.C. C PIPES	ISI MARKED OF APPROVED QUALITY
55	LOFT TANK	SYNTAX, UNIPLAS, PLOYION
56	C.I. PIPES & WORK	NECO, RIF, SIF, BISORE EQUIVALENT ISIMAKE
57	ANTI TERMITE	THIDDAN (35 E.C.), DURS BAN -20TC, TRISHUL
58	GATE VALVES	LEADER, ZOOTO
59	PLASTIC W.C. SEAT COVER	COMMANDER, DIPLOMAT
60	GUN METAL VALVE (FULL WAY CHECK & GLEBE VALVES)	LEADER, SANT, ZOOTO
61	C.I. VALVE (FULL WAY CHECK & GLEBE VALVES)	KIRLOSKAR, LEADER, ZOOTO
62	CPVC	PRINCE, ASTRAL, FINOLEX, SUPREME,
63	READY MIX CONCRETE	ACC, ULTRATECH, RMC INDIA, LAFARGE
64	THERMOFORMED	DUPONT, LG, AVONITE
65	CHAIRS/SOFA	GODREJ, METHODEX, FEATHERLITE, AFC, GEEKAY
i)	WAITING BENCH FOR RURAL/SEMIURBAN-SS FRAMED SEAT AND BACK WITH SS FRAME AND BASE FINISHED	GODREJ, METHODEX, FEATHERLITE, AFC, GEEKAY
ii)	SEATING OR SOFA SHALL BE WITH CUSHIONED BACK AND SEATS SHALL BE MADE IN LEATHER	GODREJ, METHODEX, FEATHERLITE, AFC, GEEKAY



S.	ITEM	COMPANYMAKE
1	MEDIUMVOLTAGESWITCHGEAR	
a	MOULDEDCASECIRCUITBREAKER	SCHNEIDER /LEGRAND/SIEMENS,L&THAGGAR,HAVELLS (MCCB)
b	SWITCHFUSEUNIT	HAVELLS/L &T/EE/ CROMPTON/HHELCON
c	HRCFUSE	HAVELLS/L &T/ EE/H HELCON
d	CHANGEOVERSWITCH	HAVELLS/ L&T,SEIMENS
2	VRF/VRVACSystem	DAIKIN/OGENERAL/HITACHI
2(a)	SplitAC	DAIKIN/OGENERAL/ HITACHI(INVERTER AC)
3	CENTRIFUGALFANS	KRUGER/NICOTRA/GREENHECK/AIRFLOW
4	INLINEFANS	KRUGER/NICOTRA/GREENHECK/AIRFLOW
5	G.I.Sheets	SAIL/TATA/JINDAL
6	FACTORFABRICATEDDUCTING	ROLASTAR/ZECO/DUCTOFAB
7	WELDINGROADS	ADVANI/L&T
8	DUCTSUPPORTS	HILTI/WALRAVEN/GRIPPLE
9	ANCHOR/FASTENER	HILTI/FISHER/STERLING
10	ALUMINIUMTAPE	JOHNSON/BIRLA/3M
11	GRILLS/DIFFUSERS/FIREDAMPERS	GLENSTORMS/SYSTEMAIR/RUSKINTITUS
12	INSULATION/ACOUSTICLININGFOR DUCTING	ARMACELL /UROBATEX/VIDOFLEX
13	INSULATIONFORREFRIGERENTFOR PIPE	ARMACELL/UROBATEX/VIDOFLEX
14	COPPERREFRIGENTPIPE	RAJCO/MANDEV/MAHFLOW
15	UPVCDRAINPIPE	SUPREME/ASTRALS/FINOLEX
16	CANVASCONNECTION	MAPRO/GLENSTORMS/ASTAR
17	PROPELLERTYPEEXHAUSTFAN	KRUGER/ HAVELLS/ MARATHAN/ORIENT/USHA/BAJAJ
18	MCB/ELCB/DBS/MCCB	SCHNEIDER /LEGRAND/ SIEMENS,,L&THAGGAR,HAVELLS
19	ACB	SCHNEIDER(MG-NSSERIES)/SIEMENS (3WT)/ L&T (D- SINE)
21	MVCONTRACTORS/TIMER/STARTERS	L&T/SIEMENS/LEGRAND
22	PROTECTIVERELAYS	L&T/ SIEMENS,ALSTOM,ABB
23	ALLMETERS	ENERCON/NEPTUNE/SIEMENS
24	AMMETER/VOLTMETER	A.E/INDOTECHORAPPROVEDEQUIVALENT
25	INDICATIONLAMPS/PUSHBUTTON	L&T/SCHNEIDER/VASHINO,CONCORD,SIEMENS
26	CAPACITOR	L&T/SIEMENS/NEPTUNE
27	TERMINALBLOCKS	ELMEX/WAGO/CONNECT-WELL
28	CURRENTTRANSFORMER	AEP/KAPPA/INDITECH
29	SELECTORSWITCH	KAYCEE/L&T/BCH/AREVA/ABB
30	BUSBAR	JINDAL/INDALCO/CENTURY
31	LTCABLES/CONTROLCABLE	SKYTON/ FINOLEX/POLYCAB /GLOSTER ALLFRLS
32	SWITCHSOCKET/METALCLAD SOCKET	LEGRAND (MYRIUS),/ANCHOR ROMA, HAVELLS (CRABTREE)
33	CABLETRAY	PILCO/NEEDO, SLOTCO,VENUS,ERACONTROLSYSTEM



34	HUNGS	DOWELS
35	CONNECTORS	ELMEC/DELCITY/WAYTEK
36	CABLEGLAND	STRIPWELL/ COMMET/SIEMENS,GROMMET,POWERENGG.
37	MVPANEL(TTA)	SIEMENS CPAN/ ABBR2K/ SCHNEIDER BLOCKSET
38	GICONDUIT	BEC/AKG/STEELCRAFT
39	MOTORS	SIEMENS/ABB/CROMPTON
40	PVCPIPE	FINOLEX/PRINCE/SUPREME
41	ELECTRICALPANEL	KRYPTON/RISHA/KEPL, ERACONTROLSYSTEM /SPT
42	G.IPIPE	TATA/JINDAL/BHUSAN
43	EARTHLEAKAGECIRCUIT	HAGER/LEGRAND/MERLINGERIN
44	FIREALARMSYSTEM	SYSTEMSENSOR/EDWARDS/APPOLO/AGNI
45	DATACOMPONENTS	AMP/SYSTMATICS/LEGRAND
46	ACCESSCONTROLSYSTEM/CCTVSYSTEM	BRIVO/HONEYWELL/DATS/LENEL/TYCO/SIEMENS
47	DOORPHONE	PANASONIC/ZICOM/SOLUS(SECURE)
48	READER	BRIVO/HID
49	SMARTPROXIMITYCARD	BRIVO/HID
50	CAPACITORBANKS	L&T/SIEMENS/ALSTOM
51	PVCINSULATED COPPERCONDUCTOR	FINOLEX/POLYCABFRLS/HAVELLS
52	CONTROLWIRESOF 1100VGRADE	
	COPPERLUGSHEAVYDUTY	DOWELLS
53	MEASURINGMETERS	AUTOMATIC/ELECTRIC/KAPPA/ENERCON
54	DIGITAL METERS &KWHMETERS	SECURE/L&T/ENERCON
55	PUSHBUTTONS	L&T/SIEMEN/ABB
56	WIRINGCABLE	FINOLEX/ POLYCAB /HAVELLS/RR CABLESALLFRLS
57	M.S.CONDUITSANDASSESSORIES	BEC/AKG/ESC
58	P.V.C.CONDUITSAND ACCESSORIES	BEC/AKG/POLYPACK/ESCALLFRLS
59	LIGHTFIXTURES	PHILIPS/HAVELLS/SYSKA/WIPRO
60	FAN	USHA/CROMPTON/HAVELLS
61	ANYOTHER ITEMS	SAMPLETOBE APPROVEDBYBANK/ARCHITECT



PROJECT : PROPOSED LAYOUT OF PUNJAB & SIND BANK MODEL BRANCH AT PALAULI, GURUGRAM	TITLE OF SHEET GROUND FLOOR (N/A IN OPTION-I)	DWG No 01 DRAWN BY	SCALE n.t.s. DATE 08.06.2025	ARCHITECTS 3D CONSTRUCTION & INTERIORS <small>ARCHITECTS NITESH D SINGH PRAKASH</small> <small>F-17, 2nd Floor, SCM Nagar, K.C. Road, Faridkot</small> <small>Contact No. : +91 9815017550, 9129 539048</small> <small>E-mail : 3dconstructioninteriors@gmail.com</small>
--	--	---	---	--

